SERVICE LEARNING REFLECTIVE SUMMARY  
LRCM 8676.C01

Include the following information in your report regarding your placement. Enhance your report with a visual presentation of your agency and/or activities you participated in while completing your service (obtain prior approval for photos). This visual can be in the form of a PowerPoint presentations or photos (or graphs) submitted with your summary report. If you submit a PowerPoint presentation it should supplement your written report, not including all of the details listed in your written summary. If you only submit a written summary of your placement, it must be typed, double-spaced in essay format, minimum of three pages, no more than five. Forty percent (40%) of your grade will be based on your response to Section B. The service-learning reflections and your signed log sheet are due April 24th.

A. Description of your placement (include photos and information about your placement)
   • Where did your placement occur (name of organization, its location, and details about the purpose of this agency)?
   • What were your primary duties and responsibilities?
   • Describe your work environment (the physical setting of your duties as well as the location of the agency within the community. Does it appear accessible to clients being served)?
   • How is this program funded and organized?

B. Course Integration
   • Relate various concepts defined in class to your learning experience. Such as, what educational theories and sociological theories (such as socialization, social interaction, etc) did you see applicable to this placement. What social forces (on a macro and micro level) influence the need for this agency? How does the history of the community impact the services provided, the clients served, and the methods of how the clients are served (such as how long the agency has been in existence, why it was established, location, hours available, and promotion of different languages, etc.)?
   • How does this agency address issues of diversity (race/ethnic) as it relates to the population they serve (such as, bilingual applications and/or caseworkers) as well as the diversity of staff? Such as, what was the ethnic diversity of staff in relation to the ethnicity of the clients served? How did you handle any diversity issues, if any (include cultural and social differences) between you and the clients served)?
   • Does this agency reflect a community partnership approach? For example, are parents involved in policies and plans for students/clients involved? Is there more than one group or
organization working to provide community services (such as does the educational system work with other local community agencies)?

• What social policies appear to be barriers to the improvement of services this agency provides?
• What would you suggest to make this placement more responsive to the needs of the community?

C. Evaluation

• What did you learn about the site you worked in, its strengths and limitations?
• What did you learn about the community or clients this agency serves?
• Did this placement impact any preconceived ideas you may have had about the clients served or the needs of the community? Explain.
• What did you learn about yourself from this placement?
• Why did you select this particular site?
• Any suggestions on how the professor or site supervisor can be more effective in facilitating your learning from this assignment?

Service-Learning Journal

Maintain a service-learning journal in your own handwriting notes located in a composition book that you will submit at various times throughout the semester. Include the following in your journal.

• Date and name of contact
• Activity for the day (brief summary)
• Any special event, comment or observation you noted during the contact.
• One or two concepts discussed in class or your readings relevant to what your experience.

Do not include first and last names of clients. Though this assignment is only for educational purposes we seek to maintain as much confidentiality of all clients. Your journal entries will aid you in writing your final reflective summary. Failure to submit journal when requested will cause a reduction in your final service-learning grade.